

**Advisory Committee Fall 2021 Minutes**

**Licensed Vocational Nursing**

11:00am – November 11, 2021 – Vernon College, Century City Center  
Virtual via Microsoft Teams

**Members present:**

Lori Page, Instructor for CED for CNA  
Julie Smajstrla, Seymour Hospital, Director of Nurses  
Rachel Gray, Munday Nursing Center  
Connie Skidmore, Texhoma Christian Care Center, Director of Nurses  
Samuel Rivard, North Texas State Hospital

**Vernon College faculty/staff:**

Dr. Mary Rivard  
Rheasa Onder  
Jessi Ayres  
Dr. Lisa Crandall  
Delilah Fowler  
Tracy Catlin  
Shana Drury

**Members not present:**

Scott Essary  
Erin Lindsey

*Mary began the meeting by welcoming the committee and starting the introductions.*

*Shana Drury reviewed the purpose of the advisory committee. Shana opened the floor for nominations or volunteers for a chair, vice-chair, and a recorder.*

Chair: Connie Skidmore  
Vice-Chair: Rachel Gray  
Recorder: Lori Page

Old Business/Continuing Business .....Connie Skidmore

*None*

New Business .....Connie Skidmore

*There wasn't any old business listed on the agenda. Ms. Skidmore continued to New Business.*

❖ **Review program outcomes, assessment methods/results, and workplace competency**

*Connie Skidmore asked the faculty member, Dr. Mary Rivard, to review the program outcomes with the committee.*

*Dr. Mary Rivard reviewed the following outcomes with the committee.*

**Program outcomes**

1. Provide a **Safe and Effective Care Environment** - contributes to the enhancement of the health care delivery setting and protects clients and health care personnel. Provides **Coordinated Care** – collaborates with health care team members to facilitate effective client care.

2. Promote and support **Safety and Infection Control** – contributes to the protection of clients and health care personnel from health and environmental hazards
3. Incorporate **Health Promotion and Maintenance** practices - provides nursing care for clients that incorporate the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems.
4. Foster and support **Psychosocial Integrity** - provides care that assists with promotion and support of the emotional, mental and social wellbeing of clients.
5. Promote and Support **Physiological Integrity** - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations.
  - a. Provide **Basic Care and Comfort** - provides comfort to clients and assist in the performance of activities of daily living.
  - b. Provide **Pharmacological Therapies** - provides care related to the administration of medications and monitors clients who are receiving parenteral therapies.
  - c. Foster **Reduction of Risk Potential** strategies - reduces the potential for clients to develop complications or health problems related to treatments, procedures, or existing conditions.
  - d. Promote and support **Physiological Adaptation** - participates in providing care for clients with acute, chronic, or life-threatening physical health conditions.

❖ **Approve program outcomes**

*No discussion followed. Connie Skidmore asked the committee for a motion to approve the program outcomes as presented.*

*Lori Page made a motion to approve the program outcomes as presented.*

*Samuel Rivard seconded.*

*The motion passed and the committee approved the program outcomes as presented.*

❖ **Approve assessment methods and results**

*Connie Skidmore asked the faculty member, Dr. Mary Rivard, to explain in more detail the assessment methods and results.*

*Dr. Mary Rivard reviewed the following information with the committee.*

The Capstone Experience (VNSG 1205) includes:

Successful completion of VNSG 1205, NCLEX-PN Review, which comprises the capstone experience. The capstone course consists of 32 lecture hours, which includes the Hurst Review, two HESI Exit examinations, and the Vernon College LVN Program Comprehensive Final Exam (LVNCF). Successful completion of the capstone experience will be required for successful completion of the LVN Program. **To successfully complete VNSG 1205, the student must:**



1. Successfully complete course requirements including the Hurst Review, two HESI Exit examinations, and the LVNCF.
2. Achieve a score of 975 or higher on the combined score of the highest HESI Exit Examination and LVNCF.
3. Failure of VNSG 1205 will result in dismissal from the LVN Program. Students who are unsuccessful on their first attempt at VNSG 1205 may retake the course in the following semester. During the second enrollment, students will be given the opportunity to retake the LVNCF and have three additional attempts (two required) on the HESI Exit Exam to reach a combined score of 975 or better.
4. Students failing VNSG 1205 on the second attempt will not be eligible for certificate completion or vocational nurse licensure.

Failure to achieve the above criteria results in the failure of VNSG 1205.

*Dr. Mary Rivard stated 21 students passed and 12 had to repeat the course in the Fall.*

*Connie Skidmore asked the committee for a motion to approve the assessment methods as presented as the committee didn't have any questions for Dr. Rivard.*

*Julie Smajstrla made a motion to approve the assessment methods as presented.*

*Rachel Gray seconded the motion.*

*The motion has passed and the committee approved the assessment methods as presented.*

❖ **Approval of workplace competency (course or exam)**

*Connie Skidmore asked the faculty member, Dr. Mary Rivard, to please tell the committee about the competency and how the students have performed on the competency.*

*Dr. Mary Rivard reviewed the following information with the committee.*

The following data represents NCLEX-PN exam takers from April 2020 through March 2021, 2021 results not available until spring/summer 2022.

**NCLEX-PN**

"Test plan performance is based on the median performance of your graduates in each content area. It is interpreted as the expected percentage of all possible questions that could be administered in a given category that would be answered correctly by your typical graduate." (NCLEX program reports for the period of APR 2020-MAR 2021)

Program Outcome	Number of students who took a course or licensure exam	Results per student	Use of results
Provide a <b>Safe and Effective Care Environment</b> - contributes to the	60	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing	Results used for curriculum

enhancement of the health care delivery setting and protects clients and health care personnel. Provides <b>Coordinated Care</b> – collaborates with health care team members to facilitate effective client care.		Performance for this outcome = 50%; Median performance for our graduates = 56%	planning and revision
Promote and support <b>Safety and Infection Control</b> – contributes to the protection of clients and health care personnel from health and environmental hazards	60	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 55%	Results used for curriculum planning and revision
Incorporate <b>Health Promotion and Maintenance</b> practices - provides nursing care for clients that incorporate the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems.	60	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 60%	Results used for curriculum planning and revision
Foster and support <b>Psychosocial Integrity</b> - provides care that assists with promotion and support of the emotional, mental and social wellbeing of clients.	60	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 51%; Median performance for our graduates = 63%	Results used for curriculum planning and revision
Promote and Support <b>Physiological Integrity</b> - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations.  a. Provide <b>Basic Care and Comfort</b> - provides comfort to clients and assist in the performance of activities of daily living. b. Provide <b>Pharmacological Therapies</b> - provides care related to the administration of medications and monitors clients who are receiving parenteral therapies. c. Foster <b>Reduction of Risk Potential</b> strategies - reduces	60	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50% for basic care and comfort, pharmacological and parenteral therapies, reduction of risk potential, and physiological adaptation; Median “expected percentage correct” for our graduates = 59% for basic care and comfort, 65% for pharmacological therapies, 57% for reduction of risk potential, and 62% for physiologic adaptation	Results used for curriculum planning and revision



<p>the potential for clients to develop complications or health problems related to treatments, procedures, or existing conditions.</p> <p>d. Promote and support <b>Physiological Adaptation</b> - participates in providing care for clients with acute, chronic, or life-threatening physical health conditions.</p>			
---	--	--	--

Verification of workplace competencies:  
 Credentialing Exam – NCLEX-PN Examination

*Connie Skidmore asked the committee for a motion to approve the workplace competency as presented since the committee didn't have any questions.*  
*Rachel Gray made a motion to approve the workplace competency as presented*  
*Lori Page seconded the motion.*

*The motion passed and the committee approved the workplace competency as presented.*

❖ **Program Specific Accreditation Information and Requirements (if applicable)**

*Dr. Mary Rivard reviewed the following information with the committee.*

Ongoing approval status is determined biennially by the Board based on information reported or provided in the program's NEPIS and CANEP, NCLEX-PN® examination pass rates, program compliance with this chapter, and other program outcomes. Certificates of Board approval will be mailed to all Board-approved nursing programs biennially in even-numbered years.

- (1) Compliance Audit. Each approved professional nursing education program shall submit a biennial CANEP regarding its compliance with the Board's requirements.
- (2) NCLEX-PN® Pass Rates. The annual NCLEX-PN® examination pass rate for each professional nursing education program is determined by the percentage of first-time test-takers who pass the examination during the examination year.
  - (A) A minimum of eighty percent (80%) of first-time NCLEX-PN® candidates is required to achieve a passing score on the NCLEX-PN® examination during the examination year.
  - (B) When the passing score of first-time NCLEX-PN® candidates is less than 80% on the examination during the examination year, the nursing program shall submit a Self-Study Report that evaluates factors that may have contributed to the graduates' performance on the NCLEX-PN® examination and a description of the corrective measures to be implemented. The report shall comply with Board Education Guideline 3.2.1.a. Writing a Self-Study Report on Evaluation of Factors that Contributed to the Graduates' Performance on the NCLEX-PN® or NCLEX-RN® Examination. Within one year of the submission of the Self-Study Report to the Board, the program shall provide to Board Staff evaluation data on the effectiveness of corrective measures implemented.

❖ **Review program curriculum/courses/degree plans**

*Connie Skidmore asked the faculty member to please discuss the program's curriculum and degree plans for 2022-2023.*

*Dr. Mary Rivard reviewed the following information with the committee including the required pre-requisite course and the related requirements. Dr. Rivard reviewed the addition of the LEAD 1100 course. This addition was made after a comprehensive local needs assessment where employees (100%) and faculty stated that this course would benefit the students and the employers. Once a student takes the final exam, they will receive a Certificate of Work Ethics from the Center for Work Ethics.*

## **Licensed Vocational Nursing, Level 2**

### **Certificate**

**CIP 51.3901**

Instructional Locations - Vernon Campus, Century City Center, and Seymour

**CERTIFICATE OF COMPLETION** (Probable Completion Time – One Year or 43 weeks)

#### **Pre-requisite List (4 SH)**

BIOL 2401	Anatomy & Physiology I	4
-----------	------------------------	---

#### **Related Requirements (1 SH)**

LEAD 1100	Workforce Development with Critical Thinking	1
-----------	--	---

#### **Major Requirements (43 SH)**

##### *First Semester*

BIOL 2402	Anatomy & Physiology II	4
-----------	-------------------------	---

VNSG 1261	Clinical - Licensed Practical/Vocational Nurse Training	2
-----------	---	---

VNSG 1222	Vocational Nursing Concepts	2
-----------	-----------------------------	---

VNSG 1423	Basic Nursing Skills	4
-----------	----------------------	---

VNSG 1331	Pharmacology	3
-----------	--------------	---

##### *Second Semester*

PSYC 2314	Lifespan Growth & Development	3
VNSG 2331	Advanced Nursing Skills	3
VNSG 1201	Mental Health and Mental Illness	2
VNSG 1362	Clinical - Licensed Vocational Nurse (LVN) Training	3
VNSG 1429	Medical-Surgical Nursing	4
<i>Third Semester</i>		
VNSG 1230	Maternal-Neonatal Nursing	2
VNSG 1363	Clinical – Licensed Practical/Vocational Nurse Training	3
VNSG 1234	Pediatrics	2
VNSG 1205	NCLEX PN Review	2
VNSG 1432	Medical-Surgical Nursing II	4
	<b>Total Credit Hours:</b>	<b>48</b>

Course descriptions and learning outcomes are provided as a separate document.

❖ **Approve program revisions (if applicable)**

*Everyone agreed with the presented changes. Connie Skidmore asked the committee for a motion to approve the program revisions as presented.*

*Lori Page made a motion to approve the program revisions as presented.*

*Julie Smajstrla seconded the motion.*

*The motion passed and the committee approved the program revisions as presented.*

❖ **Approve 2021-2022 SCANS, General Education, Program Outcomes, and Institutional Outcome Matrices**

*Connie Skidmore asked the faculty member, Dr. Mary Rivard, to please discuss the matrices with the committee.*

*Dr. Mary Rivard reviewed the following matrices and how the requirements map back to the courses.*

**SCANS Matrix:** The SCANS (Secretary’s Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.



<b>Program: Licensed Vocational Nursing</b>									<b>Credential: Certificate of Completion</b>
Award: Licensed Vocational Nursing Certificate of Completion									
Cip: 51.3901									
<b>LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES</b>									
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X	X	X	X	X	X	X	VNSG 1222	Vocational Nursing Concepts
X	X	X	X	X	X	X	X	VNSG 1423	Basic Nursing Skills
X	X	X	X	X	X	X	X	VNSG 2331	Advanced Nursing Skills
X	X	X	X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness
X	X	X	X	X	X	X	X	VNSG 1205	NCLEX-PN Review
X	X	X	X	X	X	X	X	VNSG 1429	Medical-Surgical Nursing I
X	X	X	X	X	X	X	X	VNSG 1230	Maternal- Neonatal Nursing
X	X	X	X	X	X	X	X	VNSG 1331	Pharmacology
X	X	X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training - Fall & Spring Day Program
X	X	X	X	X	X	X	X	VNSG 1234	Pediatrics
X	X	X	X	X	X	X	X	VNSG 1432	Medical-Surgical Nursing II
X	X	X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training - All Programs
X	X	X	X	X	X	X	X	VNSG 1363	Clinical- Licensed Vocational Nurse (LVN) Training
								<b>PROGRAM COMPETENCIES (as determined by advisory committee)</b>	
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

**General Education Matrix: The General Education Matrix is state-mandated. You will see the 6 requirements that the college is tasked with teaching and how they map back to the courses.**



<b>Program: Licensed Vocational Nursing</b>							<b>Credential: Certificate of Completion</b>	
Award: Licensed Vocational Nursing Certificate of Completion								
Cip: 51.3901								
<b>LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES</b>								
<b>GENERAL EDUCATION CORE OBJECTIVES</b>						<b>Course Number</b>	<b>Course Title</b>	
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>			
X	X		X	X	X	VNSG 1222	Vocational Nursing Concepts	
X	X	X	X	X	X	VNSG 1261	Clinical - Licensed Vocational Nursing Training	
X	X	X	X	X	X	VNSG 1423	Basic Nursing Skills	
X	X	X	X	X	X	VNSG 2331	Advanced Nursing Skills	
X	X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness	
X	X	X	X	X	X	VNSG 1205	NCLEX-PN Review	
X	X	X	X	X	X	VNSG 1429	Medical-Surgical Nursing I	
X	X	X	X	X		VNSG 1230	Maternal - Neonatal Nursing	
X	X	X		X	X	VNSG 1331	Pharmacology	
X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing Training	
X	X	X	X	X		VNSG 1234	Pediatrics	
X	X	X	X	X	X	VNSG 1432	Medical-Surgical Nursing II	
X	X	X	X	X	X	VNSG 1363	Clinical- Licensed Vocational Nurse Training	
						6. Personal Responsibility		
						5. Social Responsibility		
						4. Teamwork		
						3. Empirical and Quantitative Skills		
						2. Communication Skills		
						1. Critical Thinking Skills		

**Program Outcomes Matrix: The Outcomes Matrix represents the Vernon College mandated requirements. They are the Program outcomes just approved and how they map back to the courses.**

<b>Program: Licensed Vocational Nursing</b>					<b>Credential: Certificate of Completion</b>	
Award: Licensed Vocational Nursing Certificate of Completion						
Cip: 51.3901						
LIST OF ALL COURSES REQUIRED AND OUTCOMES						
OUTCOMES					Course Number	Course Title
1	2	3	4	5		
X	X	X	X	X	VNSG 1222	Vocational Nursing Concepts
X	X	X	X	X	VNSG 1261	Clinical - Licensed Vocational Nursing (LVN) Training
X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness
X	X	X	X	X	VNSG 1205	NCLEX-PN Review
X	X	X	X	X	VNSG 1234	Pediatrics
X	X	X	X	X	VNSG 1329	Medical-Surgical Nursing I
X	X	X	X	X	VNSG 1330	Maternal - Neonatal Nursing
X	X	X	X	X	VNSG 1331	Pharmacology
X	X	X	X	X	VNSG 1332	Medical-Surgical Nursing II
X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training
X	X	X	X	X	VNSG 1363	Clinical - Licensed Vocational Nursing (LVN) Training
X	X		X	X	VNSG 1423	Basic Nursing Skills
X	X		X	X	VNSG 2431	Advanced Nursing Skills
					<b>PROGRAM OUTCOMES (as determined by advisory committee)</b>	
					5. Promote and Support Physiological Integrity	
					4. Foster and support Psychosocial Integrity	
					3. Incorporate Health Promotion and Maintenance practices	
					2. Promote and support Safety and Infection Control	
					1. Provide a Safe and Effective Care Environment	

**Institutional Outcomes Matrix:** The Institutional Outcomes Matrix represents the Vernon College mandated requirements. This matrix represents how the program outcomes map back to the institutional outcomes/general education outcomes.



<b>Program: Licensed Vocational Nursing</b>					<b>Credential: Certificate of Completion</b>
Award: Licensed Vocational Nursing Certificate of Completion					
Cip: 51.3901					
<b>LIST OF ALL COURSES REQUIRED AND OUTCOMES</b>					
<b>OUTCOMES</b>					<b>General Education Outcomes</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	
X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	2. Communication Skills
X	X	X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	4. Teamwork
X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	6. Personal Responsibility
					<b>PROGRAM OUTCOMES (as determined by advisory committee)</b>
					5. Promote and Support Physiological Integrity
					4. Foster and support Psychosocial Integrity
					3. Incorporate Health Promotion and Maintenance practices
					2. Promote and support Safety and Infection Control
					1. Provide a Safe and Effective Care Environment

*Connie Skidmore opened the floor for discussion and recommendations. Hearing none she asked for a motion to approve the matrices as presented.*

*Rachel Gray made a motion to approve the matrices as presented.*

*Samuel Rivard seconded the motion.*

*The motion passed and the committee approved the matrices as presented.*

❖ **Program statistics: Graduates (from previous year/semester), current majors, current enrollment**

*Dr. Mary Rivard reviewed the following information with the committee. Dr. Rivard announced that until November 30<sup>th</sup> we are taking applications for the January program start. Currently, we only have 20 applications.*

- Program Statistics:
  - Graduates 2020-2021: 48
  - Enrollment Summer 2021: 64
  - Majors Fall 2021-2022: 71
  - Enrollment Fall 2021: 71

❖ **Local Demand**

*Connie Skidmore with Texhoma Christian Care Center stated she would have hired LVNs but there were no applications for these positions, so she hired all RNs. She stated they have openings for LVNs and would like Dr. Rivard to send new graduates to her if they are interested.*

*Julie Smajstrla stated Seymour Hospital did not hire any LVNs within the last year but they have available positions for two or more.*

*Samuel Rivard with North Texas State Hospital Wichita Falls said there have been at least 2 hires within the last year for LVNs but there are always openings within the facility for these positions.*

*Rachel Gray with Munday Nursing Center has not hired any new LVNs, but she had a few previous workers return and she currently does not have any openings.*

*Lori Page with North Texas State Hospital Hopewell Staffing has traveling nurse positions available and many other LVN positions available. Lori also stated that she knows Home Health agencies are needing LVNs.*

❖ **Evaluation of facilities, equipment, and technology. Recommendation for the acquisition of new equipment and technology.**

*Dr. Mary Rivard reviewed the equipment listed below that had been purchased with the Perkins grant.*

2020-21

Tuning forks and reflex hammers  
2 computers (Simulation Lab)  
4 Oculus 3D Virtual Reality systems (Simulation Lab)  
2 60 inch TVs (Simulation Labs)  
Document camera  
Computer speakers  
Adult female simulation manikin  
Isolation/PPE cart  
Virtual monitor (Simulation Lab)

2021-22

Adult simulation manikin  
1-year-old simulation manikin  
Newborn simulation manikin  
Medication administration machine  
2 bladder scanners  
Pediatric crib  
2 PPE systems  
2 BP kits  
2 Chester chest simulators  
Hospital bed

❖ **External learning experiences, employment, and placement opportunities**



“Vernon College offers a job board on the website. Businesses can contact Chelsey Henry, Coordinator of Career Services, [chenry@vernoncollege.edu](mailto:chenry@vernoncollege.edu), to add jobs or you can post yourself. VC also subscribes to a service called GradCast. Within this program, over 600,000 business and industry contacts are available to the graduates to send up to 100 free resumes within a set zip code. If you would like to have your business as part of that database, please contact Judy Ditmore, [jditmore@vernoncollege.edu](mailto:jditmore@vernoncollege.edu).”

Placement Rate of Program Completers by Reporting Year [1]												
Program	2016-2017			2017-2018			2018-2019			3-Year Average		
	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%
51390000-Practical Nursing, Vocational Nursing, and Nursing Assistants	97	101	96.04%	110	113	97.35%	34	34	100%	241	248	97.18%

Connie Skidmore opened the floor for further discussion. Hearing none, Connie moved on to professional development.

❖ **Professional development of faculty and recommendations**

Connie Skidmore asked the committee to review the professional development opportunities

- Dr. Mary Rivard: Virtual NCLEX-PN Item Writing Panel, February 2021
- Dr. Mary Rivard: Virtual House of Delegates (TNA), June 2021
- Dr. Mary Rivard: Virtual ExamSoft Conference, June 2021
- Jennifer Hatley: IMSH/SSH Conference, June 2021
- Mary Rivard: Virtual NCSBN Annual Meeting, August 2021
- Tom Hickey and Jim Gullage: TAVNE, October 2021
- Jennifer Hatley to attend INACSL Conference, June 2022

Dr. Mary Rivard stated that the test is changing in April 2023.

Connie Skidmore asked if there was any discussion or recommendations. Hearing none, Connie moved on to promotion and publicity.

❖ **Promotion and publicity (recruiting) about the program to the community and business and industry**

Connie Skidmore asked the committee to review the promotion and publicity.

Dr. Mary Rivard reviewed the information below.

- Program video on the homepage
- Fliers, postcards, magnets, and bookmarks used as recruiting tools
- Adulting Day, Vernon Boy’s and Girls’ Club
- College and Career Fair, CEC
- CEC Health Professions classes
- Archer City High School Career Fair

CTE Navigator  
Tours  
Vernon Northside A&P Class

*Connie Skidmore asked if there were any further discussions or recommendations. Hearing none, Connie moved on to serving students from special populations.*

❖ **Serving students from special populations:**

*Connie Skidmore asked the committee to please note the federal definitions of special populations below. Dr. Mary Rivard reviewed the information below for students who qualify.*

Vernon College is an open-enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled “New Beginnings” for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, equipment costs.

Peer to Peer mentoring, tutoring (online and in-person), resume building, student success series, and counseling are just a few of the other options/services available to students.

1. Special populations new definitions:
  - a. Individuals with disabilities;
  - b. Individuals from economically disadvantaged families, including low-income youth and adults;
  - c. Individuals preparing for nontraditional fields; 7 male/64 female
  - d. Single parents, including single pregnant women;
  - e. Out-of-workforce individuals;
  - f. English learners;
  - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
  - h. Youth who are in, or have aged out of, the foster care system; and
  - i. Youth with a parent who—
    - i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
    - ii. is on active duty (as such term is defined in section 101(d)(1) of such title).

❖ **Comprehensive Local Needs Assessment (Discussion led by Shana Drury):**

-Labor Market Outlook



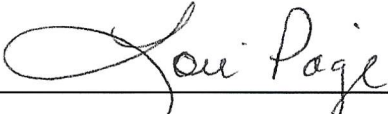
Occupation	TWC Target Occupation	Share of local jobs (%)	Quality Index (-5 to 5)	Demand Index (-5 to 5)	Quality and demand quadrant	National Median Wage (\$)	Local Median Wage (\$)	Projected national growth 2019-2029 (%)	Projected state-level growth 2018-2028 (%)
Nursing and Home Health Aides	Yes	3.7974 57379	-0.983905468	5	Low quality - High demand	12.8405 7925	12.84057 925	25.00154891	14.41157961
Registered Nurses	Yes	2.2359 24517	1.376687892	5	High quality - High demand	37.0195 8301	37.01958 301	6.305934187	13.01775148
Practical and Vocational Nurses	Yes	1.5706 48588	-0.019902694	3.39104 4369	Low quality - High demand	22.83	19.37	8.558758315	8.138238573

-Living Wage

Occupational Code	Occupation	Prevailing Hourly Wage	Prevailing Annual Wage
31-1131	Nursing Assistant (formerly 31-1014)	\$ 10.84	\$ 22,547.00
29-1141	Registered Nurses	\$ 28.19	\$ 58,633.00
29-2061	Licensed Practical/Vocational Nurses	\$ 16.78	\$ 34,910.00

*Shana Drury went through a list of questions regarding the CLNA and access to Vernon College for all participants, not just LVN students. Discussion ensued about access, marketing, and new occupations/training needs.*

*Connie Skidmore asked the committee if there was any further discussion.  
Shana Drury thanked the committee for being present at the meeting.  
Connie adjourned the meeting at 3:10 pm.*

Recorder Signature: Lori Page 	Date 2/21/22	Next Meeting: Fall 2022
--	-----------------	----------------------------